



**Please make sure that the photograph meets the following requirements:**

- You have to provide a one recent one (not more than 6 months old), sized in (3.5 x 4.5) zoom on the face.
- Must be in color, taken against white background so that features are distinguishable and contrast against the background.
- Clear sharp quality with the face in focus.
- Printed on normal photographic paper (camera print).
- Full face, non-smiling without glasses/sunglasses, a hat/cap or other head covering, unless the applicant wears such items because of their religious belief or ethnic background.

Note: If children under 12 years old are not attending their appointment(s), the parents have to provide two very recent photographs with their applications. In case the photographs do not meet the required specifications, the children will have to show up at the center to take a live photos.

**Please follow these instructions carefully as If photographs presented do not meet these requirements your application will be considered incomplete.**